



a town for a lifetime
IRONDEQUOIT *New York*

TOWN BOARD ORGANIZATION MEETING

JANUARY 4, 2022

4:00 p.m.

ORGANIZATION MEETING AGENDA

01-03-2022

MEETING CALLED TO ORDER BY SUPERVISOR FITZPATRICK

PLEDGE OF ALLEGIANCE

ROLL CALL

ITEMS FOR BOARD ACTION

- 1ORG2022-1 Adopt a Resolution Authorizing the Appointment of the Town Clerk for the Town of Irondequoit
- 1ORG2022-2 Adopt a Resolution Authorizing the Appointment of Comptroller for the Town of Irondequoit
- 1ORG2022-3 Adopt a Resolution Authorizing the Appointment of a Deputy Supervisor for the Town of Irondequoit
- 1ORG2022-4 Adopt a Resolution Authorizing the Appointment of a Director of Recreation
- 1ORG2022-5 Adopt a Resolution Authorizing the Appointment of a Deputy Commissioner of the Department of Public Works
- 1ORG2022-6 Adopt a Resolution Authorizing the Appointment of a Bingo Inspector for the Town of Irondequoit
- 1ORG2022-7 Adopt a Resolution Authorizing the Appointment of the Deferred Compensation Committee
- 1ORG2022-8 Adopt a Resolution Authorizing Reappointments to the Town's Audit Committee
- 1ORG2022-9 Adopt a Resolution to Require Checks to be Countersigned by the Comptroller
- 1ORG2022-10 Adopt a Resolution to Bond Town Officers, Clerks and Employees
- 1ORG2022-11 Adopt a Resolution to Designate an Official Town Newspaper
- 1ORG2022-12 Adopt a Resolution to Open Competitive Bids
- 1ORG2022-13 Adopt a Resolution Authorizing the Supervisor to Appoint Seasonal, On-Call, Part-Time and Temporary Staff

- 1ORG2022-14 Adopt a Resolution Authorizing the Reappointment of Conservation Board Members
- 1ORG2022-15 Adopt a Resolution Authorizing the Reappointment of a Planning Board Chairman
- 1ORG2022-16 Adopt a Resolution Authorizing the Reappointment of a Planning Board Member
- 1ORG2022-17 Adopt a Resolution Authorizing the Reappointment of a Zoning Board of Appeals Member
- 1ORG2022-18 Adopt a Resolution Authorizing the Permanent Appointment of a Director of Information Services
- 1ORG2022-19 Adopt a Resolution Calling for a Public Hearing on a Proposed Local Law to Improve the Ethics Law of the Town of Irondequoit

NEXT WORKSHOP MEETING...TUESDAY, JANUARY 11, 2022 @ 4:00 PM

NEXT REGULAR TOWN BOARD MEETING...TUESDAY, JANUARY 18, 2022 @ 7:00 PM

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE TOWN CLERK FOR THE TOWN OF IRONDEQUOIT

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, The Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, The Town Clerk appointment is integral to the processes and procedures of town government.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints:

Barbara Genier	Town Clerk	2-Year Term
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BE IT FURTHER RESOLVED, That Barbara Genier shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF COMPTROLLER FOR THE TOWN OF IRONDEQUOIT

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints:

Diana Marsh	Comptroller	2-Year Term
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BE IT FURTHER RESOLVED, that Diana Marsh shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF A DEPUTY SUPERVISOR FOR THE TOWN OF IRONDEQUOIT

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, The Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Section 42 of New York State Town Law authorizes the Town Supervisor to appoint a Deputy Supervisor to preside, when present, at the meetings of the Town Board and to be vested with all of the powers and to perform all of the duties of the Supervisor when the Town Supervisor is absent or unable to act; and

WHEREAS, pursuant to Resolution 2021-229, the Town Board established a salary for the Deputy Supervisor, such salary applying only during periods when the office of the Supervisor is vacant.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints John Perticone as Deputy Supervisor.

BE IT FURTHER RESOLVED, That John Perticone shall take and subscribe before an officer authorized by law to administer oaths on this county the Constitutional Oath of Office and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
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EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION APPROVING THE APPOINTMENT OF A DIRECTOR OF RECREATION FOR THE TOWN OF IRONDEQUOIT

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves and appoints:

KATRINA HALL	DIRECTOR OF RECREATION	2-Year Term
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BE IT FURTHER RESOLVED, that Katrina Hall shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION APPROVING THE APPOINTMENT OF DEPUTY COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWN OF IRONDEQUOIT

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves and appoints:

Erin Magee	Deputy Commissioner, Public Works	2-Year Term
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BE IT FURTHER RESOLVED, that Erin Magee shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF A BINGO INSPECTOR FOR THE TOWN OF IRONDEQUOIT

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves the appointment of:

Joseph Lombardo	Bingo Inspector	2-Year Term
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BE IT FURTHER RESOLVED, that Joseph Lombardo shall take and subscribe the Constitutional Oath of Office before an officer authorized by law to administer oaths, and such other oaths as may be required by law.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE APPOINTMENT OF THE DEFERRED COMPENSATION COMMITTEE

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Section 5 of the New York State Finance Law and the regulations of the New York State Deferred Compensation Board require each Deferred Compensation Plan to appoint a Deferred Compensation Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit appoints the following people to the Deferred Compensation Committee:

Jason Vinette	December 31, 2023
Diana Marsh	December 31, 2023
Scott Davis	December 31, 2023
Jessica Franco	December 31, 2023

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING RE-APPOINTMENTS TO THE TOWN’S AUDIT COMMITTEE

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, the Town has established an Audit Committee to perform various oversight and advisory functions pertaining to financial management.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby appoints:

Rachel Adonis	Member, Audit Committee	Term Expires: December 31, 2023
Frances Ostrander	Member, Audit Committee	Term Expires: December 31, 2023
Gary Adams	Member, Audit Committee	Term Expires: December 31, 2023
Lorie Barnum	Member, Audit Committee	Term Expires: December 31, 2023

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO REQUIRE CHECKS TO BE
COUNTERSIGNED BY THE COMPTROLLER**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, pursuant to Section 29 of New York State Town Law, the Town Board may require checks disbursing money belonging to the Town to be countersigned by the Town Comptroller; and

WHEREAS, the Town Board deems it desirable to have checks so countersigned.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves the requirement of having all checks disbursing money belonging to the Town to be countersigned by the Town Comptroller.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member ____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO BOND TOWN OFFICERS, CLERKS, AND
EMPLOYEES**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations; and

WHEREAS, Public Officers Law §11(2) provides that the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks, and employees of the Town.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves the blanket bonding of the officers, clerks, and employees of the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO DESIGNATE AN OFFICIAL TOWN
NEWSPAPER**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit designates *The Daily Record* as the official Town newspaper.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD
ADOPTING A RESOLUTION TO OPEN COMPETITIVE BIDS**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, at Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, New York State Town Law mandates an Organizational Meeting to be held in January of each year for the purposes of adopting annual accounting procedures; and

WHEREAS, the Town deems it necessary to further ensure the organization of Town function by making appointments that guarantee the continuation of daily operations.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit approves and authorizes the Town Clerk or the Deputy Town Clerk to open competitive bids pursuant to the Town’s Procurement Policy and applicable law.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING THE SUPERVISOR TO APPOINT
SEASONAL, ON-CALL, PART-TIME AND TEMPORARY STAFF FOR THE
YEAR 2022 FOR THE TOWN OF IRONDEQUOIT**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York, held at Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022 at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board desires to delegate to the Supervisor, Rory Fitzpatrick, the authority to hire seasonal, on-call, part-time and temporary employees for the Town for the year 2022; and

WHEREAS, Town Law § 29(16) provides that the Supervisor may exercise such powers on behalf of the Town Board as provided by resolution of the Town Board.

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor is hereby authorized to appoint seasonal, on-call, part-time and temporary employees of the Town for the year 2022, based upon the recommendation of appropriate staff and subject to ratification by the Town Board.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION RE-APPOINTING CONSERVATION BOARD MEMBERS**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022, at 4:00 p.m. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the terms of all nine (9) Irondequoit Conservation Board members expire as of December 31, 2021; and

WHEREAS, the Town Board of the Town of Irondequoit desires to reappoint, Mr. Jack Kaufman, Ms. Krista Greer, Mr. Daniel Yanosh, Mr. Stephen Greive, Mr. Daniel David, Ms. Deborah Muratore, Ms. Noelle Conderman, Ms. Brianne Walsh, Mr. Aaron DeRuyter as Conservation Board members for an additional two-year term; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit hereby approves the appointment of:

Stephen Greive	Conservation Board Member	Term Expires: December 31, 2023
Krista Greer	Conservation Board Member	Term Expires: December 31, 2023
Jack Kaufman	Conservation Board Member	Term Expires: December 31, 2023
Daniel David	Conservation Board Member	Term Expires: December 31, 2023
Deborah Muratore	Conservation Board Member	Term Expires: December 31, 2023
Noelle Conderman	Conservation Board Member	Term Expires: December 31, 2023
Daniel Yanosh	Conservation Board Member	Term Expires: December 31, 2023
Aaron DeRuyter	Conservation Board Member	Term Expires: December 31, 2023
Brianne Walsh	Conservation Board Member	Term Expires: December 31, 2023

This resolution shall take effect as of January 1, 2022.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Romeo	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION TO REAPPOINT A PLANNING BOARD CHAIRMAN**

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January, 2022, at 4:00 P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, Bernard J. Blocchi has served on the Irondequoit Planning Board since 2011; and

WHEREAS, the Town Board appointed Bernard J. Blocchi to serve as Chairman of the Irondequoit Planning Board in 2016, and reappointed him to that position in 2019; and

WHEREAS, the Town Board desires to reappoint Bernard J. Blocchi as Chairman of the Irondequoit Planning Board with a term expiring December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit reappoints:

Bernard J. Blocchi Planning Board Chairman Term: January 1, 2022-December 31, 2023

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Perticone	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF TOWN BOARD MEETING ADOPTING A RESOLUTION AUTHORIZING THE RE-APPOINTMENT OF A PLANNING BOARD MEMBER TO THE TOWN PLANNING BOARD

At the organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022, at 4:00P.M. local time; there were:

PRESENT:

Rory Fitzpatrick	Town Supervisor
John Perticone	Town Board Member
Patrina Freeman	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town Board appointed Jacqueline L. Murray to the Irondequoit Planning Board as an alternate in 2017 and as a member in 2021; and

WHEREAS, the term of Jacqueline L. Murray expires December 31, 2021; and

WHEREAS, the Town Board desires to reappoint Jacqueline L. Murray to the Irondequoit Planning Board with a term expiring December 31, 2028.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Irondequoit reappoints:

Jacqueline L. Murray Planning Board Member Term: January 1, 2022-December 31, 2028

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Board Member	Perticone	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXTRACT OF MINUTES OF AN ORGANIZATIONAL MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE PERMANENT APPOINTMENT OF A DIRECTOR OF INFORMATION SERVICES

At an Organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January 2022, at 4:00 P.M. local time: there were

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
Kimie Romeo	Town Board Member
John Perticone	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, Kevin LaBarr holds the provisional title of Director of Information Services in the Town of Irondequoit; and

WHEREAS, this position is budgeted for in the 2022 Town Budget; and

WHEREAS, this is a competitive Civil Service position and Kevin LaBarr has taken and scored within the top three of those that participated.

WHEREAS, per Civil Service guidelines within two months of the date of the notification letter, December 15, 2021, a permanent appointment must be made from the list.

NOW, THEREFORE BE IT RESOLVED, that the Town Board approves the permanent appointment of Kevin LaBarr as a full time Director of Information Services at an annual rate of \$87,720.00 which shall be paid from budget code 001.1680.0100.1100.

This resolution shall take effect immediately.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION CALLING FOR A PUBLIC HEARING ON A PROPOSED
LOCAL LAW TO IMPROVE THE ETHICS LAW OF THE TOWN OF
IRONDEQUOIT.**

At the Organizational meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 4th day of January, 2022, at 4:00 P.M. local time, there were

PRESENT:

Rory Fitzpatrick	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, at a regular meeting of the Town Board, Town Board Member Romeo introduced a proposed local law relating to improving the Ethics Law of the Town of Irondequoit, and the proposed local law (the “Proposed Law”) is attached hereto as **Exhibit A**; and

WHEREAS, In 1990, the Town of Irondequoit adopted Chapter 20 of the Irondequoit Code, known as the “Ethics Law of the Town of Irondequoit,” to establish minimum standards for the ethical conduct of town officers and employees to ensure that the business of Town government is free from improper influence that may result from opportunities for private gain, and the Town now wishes to improve the Ethics Law of the Town of Irondequoit to expand upon its standards of ethical conduct for Town officers and employees and to ensure the prudent stewardship of Town resources; and

WHEREAS, the Town Board further wishes to amend Chapter 36 of the Irondequoit Code, pertaining to meetings of the Town Board, to better provide for the courteous, respectful, civil, and decorous conduct of Town meetings; and

WHEREAS, the Proposed Law improves upon the Ethics Law of the Town of Irondequoit by, among other things: (a) prohibiting Town officers or employees from participating in decisions or actions in which they stand to receive a direct or indirect personal or private benefit (Section Three); (b) prohibiting the use of municipal positions or influence for personal or private gain (Section Four); (c) prohibiting the use of Town resources for

personal or private purposes (Section Five); (d) establishing annual trainings for members of the Town Board and a Board Member resource library (Section Six); and (e) directing that meetings of the Town Board be governed by fixed rules of procedures and be conducted in a decorous, civil, and transparent manner (Section Seven); and

WHEREAS, the Town Board determines that the matters contemplated herein, the calling of a public hearing and potential adoption of a local law improving upon the Ethics Law of the Town of Irondequoit, are not actions subject to the State Environmental Quality Review Act (“SEQRA”) and accompanying regulations, *see* 6 N.Y.C.R.R. § 617.2 (b)(3), and therefore the requirements of SEQRA have been satisfied.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby schedules a public hearing on this matter on **February 15, 2022 at 7:3X p.m.**

AND, THEREFORE, BE IT FURTHER RESOLVED, that the Town Clerk shall give notice of the hearing by publishing a notice in the Town Newspaper specifying the time when and the place where such hearing will be held, and in general terms describing the Proposed Law, such notice to be published once at least three days prior to the day specified for such hearing.

This resolution shall take effect immediately upon its adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Fitzpatrick	voting	_____

EXHIBIT A

(PROPOSED LOCAL LAW)

LOCAL LAW NO. ___ OF 2022
TO IMPROVE THE ETHICS LAWS OF THE TOWN OF IRONDEQUOIT

Be it enacted by the Town Board of the Town of Irondequoit as follows:

Section 1. Legislative Purpose, Intent, and Findings. In 1990, the Town of Irondequoit adopted Chapter 20 of the Irondequoit Code, known as the “Ethics Law of the Town of Irondequoit,” to establish minimum standards for the ethical conduct of Town officers and employees to ensure that the business of Town government is free from improper influence that may result from opportunities for private gain. The Town now wishes to improve the Ethics Law of the Town of Irondequoit to expand upon its standards of ethical conduct for Town officers and employees and to ensure the prudent stewardship of Town resources.

Section 2. Authority. This local law is adopted pursuant to Section 10 of the Municipal Home Rule Law and Article 18 of the General Municipal Law.

Section 3. Conflicts of Interest, Recusal, and Abstention. Section 20-4 of the Code of the Town of Irondequoit, pertaining to conflicts of interest, is hereby amended by striking the matter shown in brackets and strikethrough font, and adding the matter shown in bold underscored font, to read as follows:

§ 20-4 Conflicts of interest, ~~recusal, and abstention.~~

A. Except as provided in § 802 of the General Municipal Law, as amended or changed:

- (1) No municipal officer or employee or local elected official or local officer or employee shall have an interest in any contract with the town when such officer or employee, individually or as a member of a board, has the power or duty to:
 - (a) Negotiate, prepare, authorize or approve the contract or authorize or approve payment thereunder.
 - (b) Audit bills or claims under the contract.
 - (c) Appoint an officer or employee who has any of the powers or duties set forth above.
- (2) No municipal officer or employee or local elected official or local officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest or any private organization in which he or she serves as an owner, officer, director, or voting member.**

(a) In the event that this section prohibits a municipal officer or employee or local elected official or local officer or employee from exercising or performing a power or duty:

(i) if the power or duty is vested in a such person as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or

(ii) if the power or duty that is vested in such person individually, then the power or duty shall be exercised or performed by his or her deputy or, if the person does not have a deputy, the power or duty shall be performed by another person to whom the person may lawfully delegate the function.

(iii) if the power or duty is vested in an employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

[~~2~~] **(3)** No chief fiscal officer, treasurer or his or her deputy or employee shall have an interest in a bank or trust company designated as a depository, paying agent, registration agent or for investment of funds of the town.

B. No municipal officer or employee or local elected official or local officer or employee shall engage in any act which is in conflict or gives the appearance of conflict with the performance of his or her official duties. A municipal officer or employee is prohibited from and deemed to have a conflict of interest if he or she:

(1) Directly or indirectly solicits any gift having a value of \$75 or more, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise or in any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him or her or could reasonably be expected to influence him or her in the performance of his or her official duties or was intended to be an award for any official action on his or her part;

(2) Discloses confidential information acquired by him or her in the course of his or her official duties or uses such information to further his or her personal interests;

(3) Receives or enters into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any town agency of which he or she is an officer, member or employee or of any town agency over which he or she has jurisdiction or to which he or she has the power to appoint any member, officer or employee;

(4) Receives or enters into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any agency of the town

whereby his or her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this subsection shall not prohibit the fixing at any time of fees based upon the reasonable value of services rendered; or

- (5) Willfully engages in any business transaction or professional activity or shall have a financial or any other private interests, direct or indirect, or incur any obligation of any nature which is in substantial conflict with the proper discharge of his or her official duties, unless he or she abstains from voting or otherwise officially acting with respect to the subject matter affected.

(6) Willfully participates in any decision or takes any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest or any private organization in which he or she serves as an owner, officer, director, or voting member, unless he or she abstains from voting or otherwise officially acting with respect to the subject matter affected.

- C. The provisions of this section shall in no event be construed to preclude the payment of lawful compensation and necessary expenses of any municipal officer or employee in one or more positions of public employment, the holding of which is not prohibited by law.
- D. In addition to the foregoing regulations, Article 18 of the General Municipal Law, entitled “Conflicts of Interest of Municipal Officers and Employees,” is incorporated as part of this chapter as if the same had been set forth in full, together with any amendments of or additions to said Article hereafter adopted by the Legislature.
- E. In addition to any penalty contained in any other provision of law, any person who knowingly and intentionally violates this section may be fined, suspended or removed from office or employment in the manner provided by law.

Section 4. Prohibition on Use of Municipal Position for Personal or Private Gain. Chapter 20 of the Code of the Town of Irondequoit, pertaining to ethics, is amended to add a new section, Section 20-6, as follows, and renumbering the subsequent sections accordingly.

§ 20-6 Prohibition on use of municipal position for personal or private gain.

- A. No municipal officer or employee or local elected official or local officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, or any private organization in which he or she serves as an owner, officer, director, or voting member.

- B. No municipal officer or employee or local elected official or local officer or employee shall use his or her municipal position or official powers and duties to influence another person—including municipal employees—to provide a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, or any private organization in which he or she serves as an owner, officer, director, or voting member.
- C. This Chapter’s prohibitions on use of a municipal position, disclosure requirements, and requirements relating to recusal and abstention, shall not apply with respect to the following matters:
 - (1) adoption of the Town’s annual budget;
 - (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all Town officers or employees; or
 - (ii) all residents or taxpayers of the Town or an area of the Town; or
 - (iii) the general public; or
 - (3) any matter that does not require the exercise of discretion.

Section 5. Use of Town Resources. Chapter 20 of the Code of the Town of Irondequoit, pertaining to ethics, is amended to add a new section, Section 20-7 as follows, and renumbering the subsequent sections accordingly:

§ 20-7. Use of Town resources.

- A. Town resources shall be used for lawful Town purposes. Town resources include, but are not limited to, Town personnel, and the Town’s money, vehicles, equipment, materials, supplies or other property.
- B. No municipal officer or employee or local elected official or local officer or employee may use or permit the use of Town resources for personal or private purposes, including the purposes of private organizations, but this provision shall not be construed as prohibiting:
 - (1) any use of Town resources authorized by law or Town policy;
 - (2) any use of Town resources lawfully authorized by the Town Board;
 - (3) the use of Town resources for personal or private purposes when provided to a municipal officer or employee or local elected official or local officer or employee as part of his or her compensation; or

(4) the occasional and incidental use during the business day Town telephones and computers for necessary personal matters such as family care and changes in work schedule.

C. No municipal officer or employee or local elected official or local officer or employee shall cause the Town to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.

Section 6. Annual Training of Members of the Town Board and Board Member Resource Library. Chapter 20 of the Code of the Town of Irondequoit, pertaining to ethics, is amended to add a new section, Section 20-8, as follows, and renumbering the subsequent sections accordingly:

§ 20-8. Annual Training of Town Board Members and Town Board Member resource library.

A. Individuals elected or appointed to the Town Board of the Town of Irondequoit shall participate in training regarding their legal, fiduciary, financial and ethical responsibilities as Town Board members within one year of election or appointment to the Town Board. Town Board members shall participate in continuing training, at least once each year, to remain informed of best practices relating to the effective oversight of the governance, management, and financial activities of the Town and to adhere to the highest standards of responsible governance.

B. There shall be established in the Town Hall of the Town of Irondequoit a Town Board Member resource library, in any suitable location, consisting of such books, materials, treatises, documents, records, videos, or any other such information, as may be helpful to the Members of the Town Board in the performance of their duties. The Town Board may appropriate such funds as necessary to establish and continue the resource library pursuant to provisions of the Town Law, General Municipal Law, or other law as may apply.

Section 7. Decorum. Section 36-1 of the Code of the Town of Irondequoit, pertaining to the of meetings, is amended by striking the matter shown in brackets and strikethrough font, and adding the matter shown in bold underscored font, to read as follows:

§ 36-1 Supervisor to preside; Chair; quorum, **decorum.**

A. Pursuant to § 63 of the Town Law, as amended or changed, “The supervisor, when present, shall preside at the meetings of the town board. In the absence of the supervisor, the other members shall designate one of their members to act as temporary chairman. A majority of the board shall constitute a quorum for the transaction of business, but a lesser number may adjourn. The vote upon every question shall be taken by ayes and noes, and the names of the members present and their votes shall be entered in the minutes. Every act, motion or resolution shall require for its adoption the affirmative vote of a majority of all members of the town board.”

B. The Supervisor or temporary chairperson shall maintain decorum of meetings of the Town Board in accordance with Robert's Rules of Order, with such exceptions as provided by applicable law or as he or she may reasonably determine necessary for the expeditious, civil, decorous, and transparent conduct of meetings.

C. Members of the Town Board will at all times endeavor to deliberate with courtesy, respect, and civility toward each other and all other persons, and shall endeavor to refrain from engaging in personal attacks.

Section 8. Severability. The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Section 9. Effective Date. This local law shall be effective upon filing with the Secretary of State of New York, as required by the Municipal Home Rule Law.