



Department of Recreation
Town of Irondequoit
450 Skyview Centre Parkway – Suite 200
Rochester, NY 14622
(585)336-6070

Camp Eastman Rental Guidelines

This rental is subject to the following rules and regulations. Violation of any of these rules and regulations will result in immediate cancellation of the rental.

1. This rental application is not transferable and must be carried by the applicant when the facility is being used. The person named as renter on application should be on the premises at all times and is responsible for leaving the park and recreation facilities in a clean and orderly condition. The Security Deposit or portion thereof will be kept if the facility is not cleaned after your use. The facility **must** be left in **good condition**:
 - a. All garbage, including bathroom(s), etc. must be disposed of in the dumpsters located across from the parking lot.
 - b. All tables and chairs must be cleared of litter. Tabletops must be wiped down and pushed to the perimeter of the exterior walls. Chairs must be folded and returned to the chair rack.
 - c. The floor must be swept and free of debris.
 - d. The kitchen area and restrooms must be free of matter brought in by the group and left clean. (Stove top, oven wiped down, refrigerator, and sink)
 - e. Remove all decorations and tape.
 - f. Signs are not permitted on Town property, with the exception of “Jack’s Birthday Party Here” signs. These shall not be attached to park signs and must be removed after event. Signs not removed at end of event may incur additional fees.
2. The use of this facility is for family, church, school, civic or company use and is not to be used for personal gain or ticketed events.
3. Applicant must be twenty-one (21) years of age or older to rent a facility rental and is responsible for those in attendance complying with minimum alcohol use law. **Selling of alcoholic beverages in any Town facility is strictly prohibited.**
4. The Town of Irondequoit staff reserves the right to determine to whom rental agreements are issued, to revoke said rental agreements, determine privileges for future rentals, and has complete jurisdiction over all town property.
5. Parks facilities open at 10:00am and close at 9:45pm sharp. Facilities must be vacated no later than 9:45pm. **Failure to vacate premises at 9:45pm will result in forfeiture of security deposit.**
6. Renters cannot block entrances/exits to the buildings.
7. There is no use of tobacco or tobacco related products within the buildings or areas immediately outside of the buildings. Smoking areas are designated by the dumpster areas on site. Recreational Marijuana is not allowed on the property.
8. When using a tent or canopy it shall not exceed 10ft by 10ft. No more than **one** tent is permitted. In event of additional tents, you will be asked to remove any and all additional tents and your security deposit will be forfeited.



Department of Recreation
Town of Irondequoit
450 Skyview Centre Parkway – Suite 200
Rochester, NY 14622
(585)336-6070

Camp Eastman Rental Guidelines cont.

9. Bounce houses/inflatables of any kind are **prohibited**.
10. Open fires are not permitted in the park. **Firepits or the like of any kind are not permitted in the park.**
11. Pyrotechnics of any kind are **NOT PERMITTED** on the grounds.
12. Offensive conduct by anyone in your gathering is grounds for revocation of the rental agreement and forfeiture of your security deposit. IE: Obscene language, public intoxication or behavior of this nature as deemed by the caretaker/groundskeeper and law enforcement.
13. Vehicles are to be parked in designated parking areas and not permitted on any part of playgrounds or grassy area. Access road along the cabins is available only for unloading and loading vehicles as well as dropping off guests requiring assistance in case of mobility issues. All vehicles are to be parked in areas as dedicated specifically for parking.
14. The Town of Irondequoit will not be liable for any injuries or liabilities incurred by users of facility.
15. Renter is responsible for providing their own cooking utensils, oven mitts, pots and pans, sponges, towels, dish soap, extra trash bags and cleaning supplies.
16. Renter is responsible for arranging provided tables and chairs as they wish **inside** the building. No tables or chairs are permitted to be taken outside of the building.
17. All activities must be supervised in common or surrounding grounds. Children aged 12 and under must be supervised by a responsible adult while using the splash pad and playground areas.
18. Dogs or cats are permitted on the grounds if held in control by a leash. Domestic animals are **NOT PERMITTED** in the buildings per Irondequoit Town Code 164.6(f). Service animals permitted only with proper documentation.
19. Amplified sound is **NOT** to be heard outside of the facility.
20. Please note that the facilities are **NOT** air conditioned and the thermostat is set at 68 degrees in the Winter months.
21. Balloons (helium or not) are not permitted in buildings except by permit only and must be removed from the facility by renter when gathering has ended. No confetti is allowed in balloons. **Balloons not paid for in advance or that remain in the facility at end of event will be subject to forfeiture of deposit.**
22. Use of confetti, glitter and rice is strictly prohibited in all facilities and parks area.
23. Decorations shall be attached in ways that do not damage the walls, paint, flooring. All adhesive materials (ex: tape, “sticky tack”) must be removed from walls, light fixtures, tables, chairs and glass including windows inside and out, cabinets, refrigerator, trim work, mirrors,) prior to leaving at the end of your event. **No staples, pins, nails, duct tape, of any kind is permitted to be used. Security deposit will be forfeited in the event these items are used.**

IN EVENT OF EMERGENCY, PLEASE CALL 911

In event of a non-emergency, please call 585-478-1968 Mon-Sun until 3pm

In event of a non-emergency, please call 585-336-6090 and leave a message with the answering service.



Department of Recreation
Town of Irondequoit
450 Skyview Centre Parkway – Suite 200
Rochester, NY 14622
(585)336-6070

Camp Eastman Amenities

Kusak Lodge/Conference Center

Enclosed Lodge Features:

Two Indoor Restrooms

Full Size Stove and Microwave

Refrigerator with freezer

17 Oblong (5ft.) Tables

Seating for 70 guests in Kusak Lodge

Seating for 80 guests in Conference Center

Two Stationary Charcoal Grills



Rotary/Veterans/Kiwanis Cabins

Enclosed Lodge Features:

One Indoor Restroom

Full Size Stove and Microwave

Refrigerator with freezer

15 Oblong (5ft.) Tables/Seating for 60 guests

Two Stationary Charcoal Grills



Park Area Amenities:

Playground Area & Green Space for Activities

Splash Pad (Memorial Day to Labor Day)

Nature Trail & short walk to Lake Ontario

Outdoor Restroom Facility



Amenities Not Provided:

Table Covers & Serving Utensils

Cookware (Pots and Pans)

Dishwashing items including dish towels and soap

Coffee pot and accessories

Charcoal and grill accessories

Picture/Banner hanging materials

Cleaning products (spray, paper towels, etc.)