



a town for a lifetime
IRONDEQUOIT *New York*

WORKSHOP MEETING

JUNE 9, 2020

4:00 PM

AGENDA

06-05-2020

PLEDGE OF ALLEGIANCE

ROLL CALL

STAFF SPOTLIGHT

REVIEW OF AGENDA ITEMS FOR THE JUNE 16, 2020 RTB MEETING

ITEM FOR BOARD ACTION

- 6WK2020-1** RESOLUTION APPROVING THE PROVISIONAL APPOINTMENT OF A POLICE CHIEF IN THE IRONDEQUOIT POLICE DEPARTMENT
- 6WK2020-2** RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING OF ONE CASE-CONSTRUCTION BACKHOE LOADER WITH HAMMER ASSEMBLY EQUIPMENT FOR THE BUREAU OF PUBLIC WORKS
- 6WK2020-3** RESOLUTION TO SCHEDULE A PUBLIC HEARING PERTAINING TO ALLOCATING FUNDS AWARDED THROUGH THE CARES ACT AS AN AMENDMENT TO THE IRONDEQUOIT 2019-20 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*****NEXT REGULAR TOWN BOARD MEETING...TUESDAY, JUNE 16, 2020 @ 7 pm *****

EXTRACT OF MINUTES OF A MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION APPROVING THE PROVISIONAL APPOINTMENT OF A POLICE CHIEF IN THE IRONDEQUOIT POLICE DEPARTMENT

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 9th day of June 2020 at 4:00 P.M. local time: there were

PRESENT:

David Seeley	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member

Harter Secrest & Emery LLP	Attorney for the Town
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Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, due to a retirement, there is a vacancy in the Irondequoit Police Department for a Chief of Police; and

WHEREAS, Captain Alan Laird has been employed by the Irondequoit Police Department since July 2000 and has served as Acting Chief of Police since March 2020; and

WHEREAS, the Town interviewed several qualified candidates for the position of Chief of Police and determined that Acting Chief Laird is the best qualified for the position of Chief of Police.

NOW, THEREFORE BE IT RESOLVED, that the Town Board authorizes the provisional appointment of Alan Laird as Provisional Chief of Police at an annual rate of \$157,000. to be paid from budget code 001.3120.0100.1100.

This resolution shall take effect immediately.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Seeley	voting	_____

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION AUTHORIZING CAPITAL LEASE FINANCING OF ONE CASE-
CONSTRUCTION BACKHOE LOADER WITH HAMMER ASSEMBLY EQUIPMENT FOR
THE BUREAU OF PUBLIC WORKS**

At a workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 9TH day of June 2020, at 4:00 P.M. local time; there were:

PRESENT:

- | | |
|-----------------|-------------------|
| David Seeley | Town Supervisor |
| Patrina Freeman | Town Board Member |
| John Perticone | Town Board Member |
| Kimie Romeo | Town Board Member |
| Peter Wehner | Town Board Member |

Harter Secrest & Emery LLP Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, it is necessary to finance one (1) new 2020 heavy backhoe loader for the Bureau of Public Works through a capital lease pursuant to General Municipal Law 109-b, consistent with plans in the 2020 operating budget of the Community Services Department; and

WHEREAS, the authorization to purchase one (1) 2020 Case-Construction 580SN backhoe loader with hammer assembly at a cost of \$113,439 was previously provided by Resolution 2020-042; and

WHEREAS, written quotes were received from several firms which provide lease financing with the lowest cost quote that of _____; and

WHEREAS, funding for the 2020 lease payment will be available in account 031.9785.6050.8121.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board authorizes capital lease financing for one (1) new 2020 backhoe loader for the Bureau of Public Works in the total amount of \$_____ with _____.

This resolution shall take effect immediately upon adoption.

Seconded by the Town Board Member _____ and duly put to vote, which resulted as follows:

- | | | | |
|-------------------|-----------|--------|-------|
| Town Board Member | Wehner | voting | _____ |
| Town Board Member | Perticone | voting | _____ |
| Town Board Member | Romeo | voting | _____ |
| Town Board Member | Freeman | voting | _____ |
| Town Supervisor | Seeley | voting | _____ |

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING
A RESOLUTION TO SCHEDULE A PUBLIC HEARING PERTAINING TO
ALLOCATING FUNDS AWARDED THROUGH THE CARES ACT AS AN
AMENDMENT TO THE IRONDEQUOIT 2019-20 COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

At the workshop meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 9th Day of June, 2020 at 4:00 P.M. local time: there were

PRESENT:

David Seeley	Town Supervisor
Patrina Freeman	Town Board Member
John Perticone	Town Board Member
Kimie Romeo	Town Board Member
Peter Wehner	Town Board Member
Harter Secrest & Emery LLP	Attorney for the Town

Town Board Member _____ offered the following resolution and moved its adoption:

WHEREAS, the Town of Irondequoit is a Community Development Block Grant (CDBG) entitlement community and, as such, received \$539,283 in supplemental funding through the CARES Act for activities relating to preventing, preparing for or responding to coronavirus from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Town intends to allocate \$339,283 of the CARES Act funds for the Revitalizing Irondequoit Small Business Economy (RISE) grant program and \$200,000 for a new COVID-19 Community Action Fund to assist not-for-profit entities that are assisting residents affected by COVID-19 as an amendment to its Annual Plan for 2019-20 which was submitted to and approved by HUD; and

WHEREAS, the Town is required to hold a public hearing on this matter in compliance with the expedited process authorized by the CARES Act.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board schedules a public hearing to be held at the regular meeting of the Town Board on June 16, 2020 at 7:37 pm in the matter of allocating funds awarded through the CARES Act as an amendment to the Irondequoit Community Development Block Grant Annual Plan for the 2019-20 Program Year.

Seconded by the Town Board Member _____ and duly put
to vote, which resulted as follows:

Town Board Member	Wehner	voting	_____
Town Board Member	Perticone	voting	_____
Town Board Member	Romeo	voting	_____
Town Board Member	Freeman	voting	_____
Town Supervisor	Seeley	voting	_____

**IRONDEQUOIT COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM YEAR AUGUST 1, 2019 through JULY 31, 2020
APPLICATION FOR FUNDING & PROPOSAL FORM**

**SUPPELMENTAL FUNDING APPLICATION PURSUANT TO 2020 FEDERAL
CORONAVIRUS AID, RELIEF and ECONOMIC SECURITY (CARES) ACT**

The CDBG program's primary objective is the development of viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, **principally for low and moderate income persons. The Town of Irondequoit has been allocated \$539,283 from the 2020 Coronavirus Aid, Relief and Economic Security (CARES) Act.**

Send your application to: Comptroller
Town of Irondequoit
1280 Titus Ave.
Rochester, NY 14617
dmarsh@irondequoit.org

1. Name of Proposed Activity: COVID-19 Community Action Fund

Name of Sponsor Organization: Town of Irondequoit

2. Description of Proposed Activity:

The Town of Irondequoit aims to a fund to distribute to local non-profits who are on the front lines of dealing with the economic impact of the COVID-19 public health outbreak. This fund would provide funding for both physical and working capital necessary to deliver services to Irondequoit residents. Proposed uses of the funding include, but are not limited to:

- Emergency food distribution
- Foreclosure prevention and counseling
- Support of public health systems
- Assistance to town's senior citizens

3. Location and Address of Proposed Activity:

Town of Irondequoit, 1280 Titus Ave, Rochester, NY 14617

4. Amount of CDBG Funds Requested for this Activity: \$200,000

5. What situation, demonstrated need, or problem will this activity correct and how?

The COVID-19 health crisis has created an unprecedented economic burden on all corners of America, with 20 percent of the nation's workforce being unemployed as of June 2020. The Town of Irondequoit seeks to deal with both the immediate and future impacts of this

economic downturn, and continue it longstanding partnership with the local non-profit community to provide vital services for residents who need it the most

6. **Number of activity beneficiaries:** Undetermined.

7. **Are the majority of activity beneficiaries low / moderate income persons?**

Yes X No

	Yes	No
Elderly	<u> </u>	<u> X </u>
Handicapped	<u> </u>	<u> X </u>

8. **Describe any environmental concerns associated with the proposed activity:**

9. **How will this activity be implemented?**

A. Competitive Bid	<u> </u>
B. Requests for Proposals	<u> X </u>
C. Force-Account	<u> </u>
D. Other (describe)	<u> </u>

10. **What will your department or organization contribute to this activity?**

A. Capital	\$ <u> </u>
B. Administration	\$ <u> </u>
C. Engineering / Planning	\$ <u> </u>
D. Other (describe)	\$ <u> </u>
Total amount leveraged	\$ <u> </u>

11. **When will the proposed activity begin and when will it be completed?**

Starting Date: June 22, 2020

Completion Date: August 1, 2021

12. How will you ensure the timely implementation of this activity, and what criteria will be used to judge the activity's success?

The Town will work to engage with the local non-profit community to identify where the greatest community need presents itself as it rebounds from the COVID-19 crisis.

Proposal Submitted by: _David Seeley, Supervisor, Town of Irondequoit

Date: __6 / __5 / __20__

**IRONDEQUOIT COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAM YEAR AUGUST 1, 2019 through JULY 31, 2020
APPLICATION FOR FUNDING & PROPOSAL FORM**

**SUPPELMENTAL FUNDING APPLICATION PURSUANT TO 2020 FEDERAL
CORONAVIRUS AID, RELIEF and ECONOMIC SECURITY (CARES) ACT**

The CDBG program’s primary objective is the development of viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for low and moderate income persons. **The Town of Irondequoit has been allocated \$539,283 from the 2020 Coronavirus Aid, Relief and Economic Security (CARES) Act.**

Send your application to: Comptroller
Town of Irondequoit
1280 Titus Ave.
Rochester, NY 14617
dmarsh@irondequoit.org

- 1. Name of Proposed Activity:** Revitalizing Irondequoit Small Business Economy (RISE) Grant Program

Name of Sponsor Organization: Town of Irondequoit

- 2. Description of Proposed Activity:**

The Town of Irondequoit aims to create small business grant program intended to provide working capital for Irondequoit small businesses who have been adversely impacted by the COVID-19 health crisis. The “Revitalizing Irondequoit’s Small Business Economy” or RISE program will use supplemental funds to the Town’s Community Development Block Grant (CDBG) made available from the Coronavirus Aid, Relief and Economic Security (CARES) Act of 2020. Funding from the RISE program are not to be used for revenue loss or expenses incurred as a result of the COVID-19 economic shutdown; but rather, for costs necessary to help businesses as they re-open and maintain. This grant program would help eligible for businesses that remained open during the COVID-19 economic shutdown, those that saw their ability to operate severely comprised by the NY PAUSE executive order, as well as those businesses that were not allowed to remain open under the NY PAUSE guidelines.

Funding Structure:

Small Businesses with more than five (5) full-time equivalent (FTE) employees are eligible for up to \$6,000

Small businesses with 5 or less FTE employees are eligible for up to \$3,000

First priority will be given to those businesses that were forced to completely close under the NY Pause Executive Order or who had their businesses operations substantially interrupted.

3. Location and Address of Proposed Activity:

Town of Irondequoit, 1280 Titus Ave, Rochester, NY 14617

4. Amount of CDBG Funds Requested for this Activity: \$339,283, including costs for program delivery.

5. What situation, demonstrated need, or problem will this activity correct and how?

The COVID-19 health crisis has created an unprecedented burden on businesses located in the Town of Irondequoit, with the abrupt closing of the nation's economy. In order to assure that Irondequoit's small business community - which employs many low and moderate income individuals in the community - vibrant, the Town wishes to provide funding to assist these enterprises as they re-emerge from the economic shutdown.

6. Number of activity beneficiaries: This program would benefit an estimated 75 businesses in Irondequoit

7. Are the majority of activity beneficiaries low / moderate income persons?

Yes ___ No X

	Yes	No
Elderly	___	<u>X</u>
Handicapped	___	<u>X</u>

8. Describe any environmental concerns associated with the proposed activity:

n/a

9. How will this activity be implemented?

- A. Competitive Bid _____
- B. Requests for Proposals X
- C. Force-Account _____
- D. Other (describe) _____

10. What will your department or organization contribute to this activity?

- A. Capital \$ _____
 - B. Administration \$ X _____
 - C. Engineering / Planning \$ _____
 - D. Other (describe) \$ _____
- Total amount leveraged \$ _____

11. When will the proposed activity begin and when will it be completed?

Starting Date: June 22, 2020

Completion Date: December 31, 2020

12. How will you ensure the timely implementation of this activity, and what criteria will be used to judge the activity's success?

The goal of the CARES Act is to get provide economic assistance. Upon receiving approval from the Town Board, the Town would immediately open the application and begin processing grants. The Town will require small business provide proof that the coronavirus adversely impacted their business revenue.

Criteria used to judge the program's success will include, but not be limited to:

1. Number of businesses impacted
2. Total number of Employees of those businesses
3. Number of businesses that close before the end of 2020

* For Public Works projects or studies, please complete the attached Estimated Budget form.

Proposal Submitted by: David Seeley, Supervisor, Town of Irondequoit

Date: 6 / 5 / 20