JOB ANNOUNCEMENT

TITLE: NUTRITION AIDE (PART - TIME)

SALARY: $12.50 PER HOUR

HOURS: Monday – Friday 8:45 am – 1:45 pm (may vary)

LOCATION: Department of Recreation, 154 Pinegrove Avenue, Rochester, NY 14617

JOB SUMMARY:
This position is responsible for heating and serving food and related duties for senior citizens. Employee will prepare freshly made sandwiches and soups daily and assist with other activities related to the nutrition program. Employee must obtain a valid food worker Level I (Food Handler in charge) or Level II (Food Worker) Certificate approved by the Monroe County Health Department during the probationary period or be separated from the position. The employee reports directly to and works under the general supervision of a Recreation Leader or other higher-level staff member. Employee must be computer proficient in Microsoft office and prepare computer generated county reports.

MINIMUM QUALIFICATIONS:

A. Graduation from high school or possession of an equivalency diploma; OR,

B. Completion of the eighth grade plus one (1) year paid full-time or its part-time equivalent experience in a food service work; OR

C. An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENTS:
Must obtain a valid food worker Level I or Level II Certificate approved by the Monroe County Health Department during the probationary period.
Possession of a valid New York State Driver’s License.
Candidates for employment with the Town of Irondequoit will be required to pass a pre-employment drug test and a background investigation. Failure to meet the standards may result in disqualification.

CIVIL SERVICE CLASSIFICATION:
Non-Competitive

FLSA CLASSIFICATION:
Non-exempt

RESIDENCY REQUIREMENT:
Applicant must be a resident of Monroe County at the time of appointment

SEND EMPLOYMENT APPLICATION TO: TOWN OF IRONDEQUOIT DEPARTMENT OF HUMAN RESOURCES
1280 TITUS AVENUE, ROCHESTER, NY 14617

POSTING DATE: March 5, 2020
DEADLINE: UNTIL FILLED