January 2nd, 2019

To Whom It May Concern:

On December 18th, 2018, the Town Board of the Town of Irondequoit unanimously adopted new regulations requiring all commercial tree service contractors operating within the municipal limits of the Town to be licensed by the Town Department of Public Works. A 214 Tree License Application from each commercial tree service contracting firm seeking to work within the municipal jurisdiction of the Town Irondequoit shall be submitted to the Town. Applications must include proof of insurance and must comply and adhere to the terms and conditions of the local law. A copy of the local law and the 214 Tree License Application Packet are attached to the letter.

As seen in the 214 Tree License Application, the Town requires that all vehicles from the licensed firm be issued an annual sticker which will be attached and clearly displayed on the driver’s side front bumper of each truck. Trailers, wood chippers, stumpers and other tow behinds are not required to have stickers. The license fee is $50.00 for the first vehicle and $10.00 for every vehicle thereafter. Stickers will be changed annually, thus a 214 Tree License Application should submitted annually.

It is prohibited for a commercial tree service contractor to perform work within the jurisdictional limits of the Town of Irondequoit without first being licensed. Further, it is prohibited for any licensed firm to dispose of, transport to, or stage overnight any woody debris in any Right-Of-Way within the Town. All woody debris must be removed and disposed of according to state regulations. Work to be conducted within any Town Right-Of-Way must first obtain a 199 Highway Work Permit prior to commencement. The 199 Highway Work Permit is separate permit from the 214 Tree License Application for license created under the new local law.

Commercial tree service contractors found in violation of the license agreement shall be subject to a maximum fine of $500.00 per day per violation in accordance with Town Code 1-16. Further, contracting firms who are licensed and are found to be in violation of the license, may have their licensed revoked. The list of licensed firms will be posted to the Town Website and updated annually. All firms seeking to do work within the Town of Irondequoit should license by February 1st, 2019.

Completed 214 Tree License Applications can be mailed or submitted to the Town Clerk at 1280 Titus Ave., Rochester, NY 14617.
If you have any questions regarding the 214 Tree License Application or the local law, please do not hesitate to call the Department of Public Works at 585-336-6033.

Thank you.

Robert Kiley
Commissioner of Public Works / Superintendent of Highways
Town of Irondequoit

ENC: 1). Local Law

2). 214 Tree License Application Packet
TOWN OF IRONDEQUOIT

TREE LICENSE APPLICATION PURSUANT TO TOWN CODE CHAPTER 214

(License to expire annually on December 31st)

A. Applicant completes this section

Company Name: _______________________________________________________

Address: __________________________________________________________________

City: ____________________________  Zip Code: _______________________

Primary Point of Contact: ____________________  Phone: (____) ____________

Type of Business:  Corporation _____  Partnership _____  Individual _____

B. Applicant Acknowledges and Certifies:

1. Insurance requirements are accurate and up to date.
2. The Town is listed as additionally insured.
3. Woody debris will not be disposed of, transported to, or staged overnight in any Right-Of-Way in the Town of Irondequoit.
4. Listing of Licensed Firms will be posted to the Town website and updated annually.
5. Decals will be affixed on the driver’s side front bumper of every vehicle.

C. Applicant provides:

- General Liability Insurance naming the Town of Irondequoit Additionally Insured.
- Workers Compensation Insurance
- Disability Insurance
- Indemnification
- Vehicle Inventory Sheet

Sign: ________________________  Print: ________________________

Application to be returned to:
Town of Irondequoit
Town Clerk
1280 Titus Ave.
Rochester, NY 14617

______________________________
Town Use Only

Fee Collected: ________________________

By: ____________________________  Date: ________________________
# 214 Tree License Vehicle Inventory Sheet

**Company Name:** ________________________________________________________

<table>
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<tr>
<th>Year / Make / Model</th>
<th>NYS License Plate #</th>
<th>214 License Number Town Only</th>
<th>Fee</th>
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**Sign:** _________________________  **Date:** _________________________  **Total:** ______

**Print:** _________________________
INDEMNIFICATION AND CONTRIBUTION AGREEMENT

To the fullest extent permitted by law, Contractor agrees to indemnify, defend Town of Irondequoit and all losses, claims, actions, demands, liabilities, or expenses, including but not limited to attorney’s fees and all other costs of defense, by reason of the liability imposed by law or otherwise upon Town of Irondequoit for damages because of bodily injuries, including death, at any time resulting therefrom, including loss of use thereof, arising directly or indirectly from the performance of contractor’s work or from any of the acts or omissions on the part of Contractor, its employees, agents, representatives, materialmen, suppliers, and/or subcontractors. If such indemnity is made void or otherwise indemnity permitted by law, so as to require indemnification, in whole or in part, to the fullest extent permitted by law.

Contractor shall strictly observe and comply with all safety laws, rules and regulation (including but not limited to the Federal Occupational Safety and Health Act, the New York Labor Law, and all regulations promulgated pursuant to such laws) and to provide such protection as necessary to protect its workers and the workers of other contractors. In the event that additional safety measures are required. Contractor agrees that it will install or procure such additional safety measures at its sole expense. To the fullest extent permitted by law, Contractor shall hold harmless, indemnify and defend Town of Irondequoit against all losses, claims, fines or expenses, including but not limited to attorney’s fees, resulting from the enforcement of these laws and related acts of its officers, employees, subcontractors, suppliers, and materialmen.

Date

Individual or Company Name

By

Signature

Print Name and Office