



*Summer Staff Counselor Application
Summer 2018*

Applicant:

Thank you for your interest in being a Summer Staff Counselor for the Irondequoit Bureau of Recreation Summer Camp and Playground programs.

Please be aware that this application is for individuals who are entering 12th grade or older. **Summer Camp Staff applications will be accepted from December 6, 2017 through May 4, 2018.** If selected, interviews will take place in the middle of May. Candidates will be notified via phone call with an interview date, time, and location. Please make sure that all of your information is correct.

If selected, our program runs from June 25, 2018 through August 3, 2018 (no program on 7/4). Training takes place in the evenings June 18th through June 21st. **Please make sure that you are available for these dates before applying.**

Any questions can be answered by calling our office at 336-6070.

Completed applications can be mailed or returned in person to:

Town of Irondequoit
Bureau of Recreation
Colleen Spaker
154 Pinegrove Ave.
Rochester, NY 14617



TOWN OF IRONDEQUOIT
1280 Titus Avenue, Rochester, NY 14617

An Equal Opportunity Employer

(Applications must be completed in full even if attaching a resume. Please print.)

PERSONAL INFORMATION

Date: _____

Name _____ Social Security # _____

Address _____ Phone (____) _____

City _____ State _____ Zip Code _____

Position Desired _____ Full-time _____ Part-time _____ Seasonal _____

Are you currently employed? Y N If yes, may we contact your employer? Y N

Are you over the age of 18? Y N If no, can you supply working papers? Y N

Are you legally eligible to be employed in the United States? Y N
(Proof of identity and eligibility will be required upon employment.)

Are any of your relatives currently employed with the Town? Y N
If yes, please state the name of the relative and department: _____

Date available to start work: _____ How were you referred? _____

Have you ever been convicted of any violation of the law other than minor traffic violations? Y N

If yes, please explain: _____

(A conviction record will not necessarily be a bar to employment.)

Have you ever worked for the Town before? Y N

If so, When? _____ Department _____ Job Title _____

EMPLOYMENT HISTORY

Begin with your present or most recent employment, including volunteer work.

Name of Employer:	Supervisor's Name, Title, & Telephone #:
Full Address: (Including Street, City, State, & Zip)	Dates employed: From / / To / /
	Rate of Pay: Beginning Ending
Title:	Reason for leaving:
Describe work performed:	
Name of Employer:	Supervisor's Name, Title, & Telephone #:
Full Address: (Including Street, City, State, & Zip)	Dates employed: From / / To / /
	Rate of Pay: Beginning Ending
Title:	Reason for leaving:
Describe work performed:	

CONTINUED.....

Name of Employer:		Supervisor's Name, Title, & Telephone #:	
Full Address: (Including Street, City, State, & Zip)		Dates employed: From / / To / /	
		Rate of Pay: Beginning Ending	
Title:		Reason for leaving:	
Describe work performed:			

Use an additional sheet of paper if more space is necessary.

Summarize any special skills or qualifications that you have acquired from your employment or other experience:

EDUCATION

School	Name and Address of School	Course of Study	Check Last Year Completed				Did You Graduate?	List Diploma or Degree
			1	2	3	4		
High School			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
College			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Other (Specify)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

REFERENCES: List 3 people who are not related to you and who are familiar with your qualifications for employment:

	Name	Address	Telephone	Years Acquainted
1.				
2.				
3.				

IMPORTANT – PLEASE READ AND SIGN

I authorize the investigation of all statements and information contained in the is application. I release from all liability anyone supplying information to the town, and I also release the Town from all liability that might result from making an investigation.

I understand that the falsification, misrepresentation, or omission of fact on this application or any accompanying documents, may be cause for denial or termination of employment.

Applicant's Signature / Date _____

IT IS THE POLICY OF THE TOWN OF IRONDEQUOIT TO AFFORD EQUAL OPPORTUNITY TO ALL APPLICANTS FOR EMPLOYMENT WITHOUT REGARD TO AGE, RACE, RELIGION, COLOR, SEX, NATIONAL ORIGIN, MARITAL STATUS, AND SEXUAL ORIENTATION, AND TO AFFORD EQUAL OPPORTUNITIES TO INDIVIDUALS WITH A DISABILITY, VETERANS OF THE VIETNAM ERA, AND DISABLED VETERANS IN COMPLIANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS.